

VICE PRESIDENT

The Vice President is the shadowing leader of the club and will work closely and support the President. Also act as a proactive liaison point between the team managers for all the clubs teams and the committee. The role also extends to supporting all the team managers in their role.

Vice President duties may include but are not limited to:

- Act for the President in all official capacities in the absence of the President.
- Support the President, Executive and committee to ensure the efficient running of the club.
- In the absence of the President, chair committee meetings.
- Act as an Ambassador for the club.
- Knowledge of the clubs constitution, rules, bylaws, policies, and procedures.
- Organise weekly Umpire Allocations.
- Seek out interest in team managers for an upcoming seasons.
- Provide a short list of team managers for each team across the club to the executive committee.
- Support the executive committee in appointing team managers for each team within the club at the beginning of the season.
- Ensure all team managers are aware and given all information of their role for the season.
- Provide support to all team managers.
- Provide team managers with sufficient equipment to ensure the efficient operation of their team.
- Ensure that all team managers are dealing with all off-field football matters efficiently and effectively.
- Collect a copy of all team sheets every week from team managers and let executive committee know of any issues with any teams eg: yellow or red cards, concussions.
- Attend monthly committee meetings.